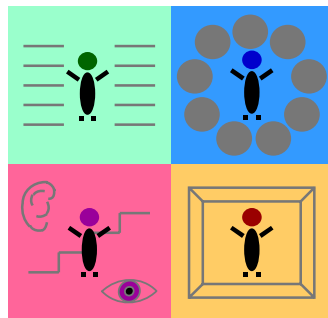


This folder is the property of the below named person who has responsibility for its safekeeping.

Your Name:

PERSONAL HELD RECORD



Northamptonshire
Single
Assessment
Process

What is a Person Held Record?

This folder holds important information about you and contains records from a range of organisations involved in your care.

The folder belongs to you and whilst you have given consent for the information to be shared between the professionals involved in your care, it is your choice whether you share it with anyone else e.g. family members, friends, neighbours etc.

You may receive additional documents in the post and you will need to add these to the original forms in the folder.

What is the purpose of the Personal Held Record?

It ensures that information about you is not being duplicated.

It ensures you will not be asked the same questions over and over again by different professionals involved in your care.

It holds information about your care needs.

It contains a care plan listing the people who currently assist you.

It holds records by other professionals who are involved in your care, for example, District Nurses, GPs or Social Workers.

How will it work?

Please take and show your Personal Held Record whenever you go to your Doctor, Hospital, Pharmacy or other medical/ social/ housing appointments.

The Personal Held Record is brightly coloured red, so that in an emergency it can be easily found. Please keep it on the top of your fridge to assist the ambulance and other services who may visit you at home.

This is a very important document so please look after it and make sure you know where it is at all times.