

HANDOUT 1

bibliography

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sharing values and beliefs



I believe that the purpose of the single assessment process is to...

I believe my purpose in the single assessment process is to...

With regard to the single assessment process, we believe older people need...

If I were a client needing care I would like...

I believe I can help new patients/ service users by...

As a team member I feel valued when...

I believe individuals learn best when...

What I value most about the single assessment process is...

What I believe makes a good team is...

HANDOUT 4

single assessment implementation process



- 1 Agree purpose and outcomes
- 2 Agree shared values
- 3 Agree terminology
- 4 Map care processes
- 5 Estimate the types and numbers of older people needing assessment
- 6 Agree the stages of assessment and care management
- 7 Agree the link between medical diagnosis and assessment
- 8 Agree the domains and sub-domains of assessment
- 9 Agree assessment approaches, tools and scales
- 10 Agree joint working arrangements
- 11 Agree a single assessment summary
- 12 Implement a joint staff development strategy

For more detail go to the Department of Health website

www.doh.gov.uk/scg/sap/locimp.htm

HANDOUT 5

assessment



- 1 Assessment is a **comprehensive** process that identifies an individual's holistic care based on their **potentials** whilst considering appropriate risk factors.
- 2 Assessment is a **person-centred** activity with the emphasis on establishing areas of needs to maintain or increase **independence** and **quality of life**.
- 3 Effective comprehensive person-centred assessment includes both **subjective accounts** (individual's experience) with **objective measurement** (structured instruments).
- 4 The individual's **biography** is central to all assessments
- 5 Decisions supporting assessment are supported by **objective evidence, user's preferences** and **professional opinion**.
- 6 A comprehensive assessment gives a clear indication of the type and amount of **care needed** and the most appropriate person to provide it.
- 7 The **language of the assessment** should be clear to all who participate in the process and the user who **owns the assessment**.
- 8 Effective assessment requires **knowledge, skills** and **expertise** in assessment processes, including **interpersonal skills, communication skills** and skills in **record-keeping**.
- 9 Comprehensive assessment needs **time** if it is to be undertaken effectively.
- 10 Effective assessment requires teamwork, built on the principle of **effective communication, clarity of role** and **mutual respect and honesty**.
- 11 Inter-agency assessment needs to be **coordinated** from a central point, with a **single point of access** and systems that support effective coordination (including an IT system).